

JOB DESCRIPTION



Community Occupational Therapist

1. JOB DETAILS

Job Title:	Community Occupational Therapist
Department:	Regional Team
Location:	Hub based
Band:	6
Status:	As per contract
Hours:	As per contract
Reporting to:	Occupational Therapy Lead

2. OVERALL PURPOSE

To deliver assessment and group work interventions within a community setting, linking closely with current services delivered by both Combat Stress and The Royal British Legion, with the overarching aim of identifying and optimising characteristics of resilience. The role will be focused on working with Veterans to optimise the potential to build resilience, promoting and preparing for engagement in meaningful occupation and community integration.

3. KEY RESPONSIBILITIES

Clinical Responsibilities

- To carry out OT assessment and primarily group-work interventions using robust theoretical and evidence based models.
- To participate as a dynamic and innovative member of the multi-disciplinary team.
- To provide effective liaison between community and inpatient services.
- To work in partnership with TRBL Community Outreach Service and Independent Living Advice Service
- To contribute to the whole system treatment planning process, developing, implementing and evaluating treatment and encouraging and supporting service users to define their treatment needs.
- To engage the Veterans in Wellness and Recovery Action Planning
- To formulate and adhere to risk assessments and management plans ensuring that appropriate risk documentation is completed and available to appropriate individuals.
- To facilitate and co-facilitate psycho educational groups.

- To lead and contribute to multi disciplinary and multi agency clinical meetings ensuring they are relevant and effective.
- To take an active role in the development of treatment programmes within the community.
- To collate performance and outcome data and submit reports as requested.
- To contribute to the development of comprehensive care packages and to the process of effective discharge planning, working collaboratively within MDT process' and the inpatient team and other voluntary and statutory professionals involved in the Veterans' care.
- To receive and participate in clinical supervision in accordance with policy.
- To promote the health and wellbeing of Veterans and maintain a safe, caring and therapeutic environment.
- To promote and maintain excellent standards of care within the clinical governance framework.
- To supervise junior staff, encouraging and supporting them in their development.
- To support other MDT staff to provide interventions that are recovery focused and promote social inclusion.
- To promote the empowerment and education of service users in relation to their own recovery and wellbeing.

Management responsibilities

- Providing specialist occupational therapy clinical expertise contributing to the development of the service and multidisciplinary team working
- To promote and contribute to the development of the service within a culture of change.

Administrative responsibilities

- To keep clinical records up to date and in accordance with legislation and the policies of the Charity.
- To comply with outcome monitoring systems and collation of data.
- To produce high quality letters and reports about a Veterans' treatment.
- To use Information Management and Technology effectively in accordance with the policies of the Charity.
- To complete incident reporting in accordance with the policies of the Charity.

Audit and Research

- To plan and participate in audit of clinical practice and assist with data collection for research.
- To implement audit and research findings to deliver evidence based practice.

Education and Training

- To undertake mandatory training and appropriate training identified through supervision and appraisal.
- To lead and participate in the development and delivery of training within the team and to other professionals and agencies.
- To identify own training and developmental needs and participate in a personal development plan to meet identified needs.
- To provide support, guidance and supervision to junior staff.
- To provide mentorship to students on placement.

Professional responsibilities

- To maintain professional registration and follow guidelines for conduct and professional practice.
- To participate in regular clinical professional supervision and appraisal, as consistent with the requirements of Organisation.
- To maintain the confidentiality of all client data in line with Organisational policy and the Data Protection Act 1998.
- To represent the Charity in a professional manner at all times.

General Responsibilities

- To fully understand and adhere to the policies and procedures of Combat Stress.
- To be compliant with the administrative and clinical processes defined.
- To work in a flexible and responsive way to meet the changing needs of the service users and demands of the service.
- To promote a recovery focus throughout the Veterans' treatment journey.
- To promote equality, diversity and the rights of the service users.
- To support partnership working.
- To follow safeguarding procedures to minimise risk of harm to children or vulnerable adults.
- To undertake any other duties at the request of the line manager which are commensurate with the role, including project work, internal rotation (as per contract) and absence cover.
- To contribute to the maintenance of a healthy and safe working environment by adhering to Health and Safety Organisational policies.

4. RISK MANAGEMENT

All staff have a responsibility to manage risk within their sphere of responsibility. It is a statutory duty to take reasonable care of their own safety and the safety of others who may be affected by acts or omissions.

As an employee of Combat Stress you are required to be risk aware, readily able to identify risks faced by you and by Combat Stress in the course of your day-to-day

employment. Where a new risk is identified it is to be reported through your line manager.

We reserve the right to ask you from time to time to undertake any other reasonable duties as required within this role.

Signature – Job Holder

Date

Signature – Line Manager

Date

Reviewed/created: July 2017

Next review date: July 2018