

JOB DESCRIPTION



Registered Mental Health Nurse Band 6

1. JOB DETAILS

Job Title:	Registered Mental Health Nurse Band 6
Department:	Client Services
Location:	Combat Stress Treatment Centre
Band:	6
Status:	As per contract
Hours:	As per contract
Reporting to:	Deputy Treatment Centre Manager & Senior Nurse
Line managing:	Registered Mental Health Nurses Band 5, Recovery Support Workers

2. OVERALL PURPOSE

To ensure that the nursing teams maintain excellent standards of care within the Treatment Centre as identified within the essential standards of the Care Quality Commission.

3. KEY RESPONSIBILITIES

Management responsibilities

- To take charge of the day to day operation of the nursing team.
- To manage the duty rota in a fair and consistent manner.
- To ensure compliance with the essential standards of the Care Quality Commission, by completing and regularly updating 'Provider Compliance Assessment Tools'.
- To participate in the recruitment and selection of junior staff.
- To provide management support, guidance and supervision to the nursing team.
- To carry out appraisals for the nursing team.
- To assist the Senior Nurse in day to day operational activities.
- To deputise for the Senior Nurse in their absence.
- To promote and contribute to the development of the service within a culture of change.

Clinical Responsibilities

- To carry out a holistic assessment of veterans determining priorities of needs and risks.
- To participate as a dynamic and innovative member of the multi-disciplinary team.
- To contribute to the whole system treatment planning process, developing, implementing and evaluating treatment and encouraging and supporting service users to define their treatment needs.
- To formulate and adhere to risk assessments and management plans ensuring that appropriate risk documentation is completed and available to appropriate individuals.
- To facilitate and co-facilitate psycho educational groups.
- To lead and contribute to multi-disciplinary and multi-agency clinical meetings ensuring they are relevant and effective.
- To take an active role in the development of treatment programmes within the centre and 'Recovery and Social Reintegration Breaks'.
- To collate performance and outcome data and submit reports as requested.
- To contribute to the development of comprehensive care packages and to the process of effective discharge planning, working collaboratively with the Community Outreach team and other voluntary and statutory professionals involved in the veterans' care.
- To receive and participate in clinical supervision in accordance with policy.
- To offer evidenced based key working interventions on a regular basis.
- To promote the health and wellbeing of veterans and maintain a safe, caring and therapeutic environment.
- To promote and maintain excellent standards of care within the clinical governance framework.
- To ensure the safe storage and administration of medicines in line with policy, legislation and NMC guidelines.
- To supervise unqualified staff, encouraging and supporting them in their development.

Administrative responsibilities

- To keep clinical records up to date and in accordance with legislation and the policies of the Charity.
- To co-ordinate psychometric testing and collation of data.
- To produce high quality letters and reports about a veterans' treatment.
- To use Information Management and Technology effectively in accordance with the policies of the Charity.
- To complete incident reporting in accordance with the policies of the Charity.

Audit and Research

- To plan and participate in audit of clinical practice and assist with data collection for research.
- To implement audit and research findings to deliver evidence based practice.

Education and Training

- To undertake mandatory training and appropriate training identified through supervision and appraisal.

- To lead and participate in the development and delivery of training within the team and to other professionals and agencies.
- To identify own training and developmental needs and participate in a personal development plan to meet identified needs.
- To provide support, guidance and supervision to junior staff.
- To provide mentorship to students on placement.

Professional responsibilities

- To maintain registration with the NMC and follow their guidelines for conduct and professional practice.
- To participate in regular clinical professional supervision and appraisal as consistent with the requirements of the Organisation
- To maintain the confidentiality of all client data in line with Organisational policy and the Data Protection Act 1998.
- To represent the Charity in a professional manner at all times.

General Responsibilities

- To fully understand and adhere to the policies and procedures of the Charity.
- To be compliant with the administrative and clinical processes defined.
- To work in a flexible and responsive way to meet the changing needs of the service users and demands of the service.
- To promote a recovery focus throughout the veterans' treatment journey.
- To promote equality, diversity and the rights of the service users.
- To support partnership working.
- To follow safeguarding procedures to minimise risk of harm to children or vulnerable adults.
- To undertake any other duties at the request of the line manager which are commensurate with the role, including project work, internal rotation (as per contract) and absence cover.
- To contribute to the maintenance of a healthy and safe working environment by adhering to Health and Safety Organisational policies.

4. KEY RELATIONSHIPS

- Treatment Centre Manager
- Multi-disciplinary team
- Community Outreach teams
- GP
- Voluntary and statutory sector Organisations involved in Veteran's care
- Service User groups

5. RISK MANAGEMENT

All staff have a responsibility to manage risk within their sphere of responsibility. It is a statutory duty to take reasonable care of their own safety and the safety of others who may be affected by acts or omissions.

As an employee of Combat Stress you are required to be risk aware, readily able to identify risks faced by you and by Combat Stress in the course of your day-to-day employment. Where a new risk is identified it is to be reported through your line manager.

We reserve the right to ask you from time to time to undertake any other reasonable duties as required within this role.

Signature – Job Holder

Date

Signature – Line Manager

Date

Reviewed/created: January 2018

Next review date: January 2019