

# JOB DESCRIPTION



THE VETERANS'  
MENTAL HEALTH  
CHARITY

## Registered Nurse (Mental Health) Band 5

### 1. JOB DETAILS

<b>Job Title:</b>	Registered Nurse (Mental Health) Band 5
<b>Department:</b>	Clinical
<b>Location:</b>	Treatment Centre
<b>Band:</b>	5
<b>Status:</b>	Bank
<b>Hours:</b>	Bank, when required
<b>Reporting to:</b>	Registered Nurse (Mental Health) Band 6

### 2. OVERALL PURPOSE

To promote and maintain excellent standards of nursing care within the Treatment Centre.  
To participate dynamically and innovatively in the delivery of the therapeutic programme, contributing to excellent outcomes within a recovery focussed environment

### 3. KEY RESPONSIBILITIES

#### **Clinical Responsibilities**

- To carry out a holistic assessment determining priorities of needs and risks.
- To participate as a dynamic and innovative member of the multi-disciplinary team.
- To contribute to the whole system treatment planning process, developing, implementing and evaluating treatment and encouraging and supporting service users to define their treatment needs.
- To formulate and adhere to risk assessments and management plans ensuring that appropriate risk documentation is completed and available to appropriate individuals.

- To facilitate and co-facilitate psycho educational groups. Working as an integral part of the therapeutic programme.
- To attend, lead and contribute to multi disciplinary and multi agency clinical meetings.
- To contribute to the development of comprehensive care packages and to the process of effective discharge planning, working collaboratively with the Community Outreach team and other voluntary and statutory professionals involved in the Veterans' care.
- To receive and participate in clinical supervision in accordance with policy.
- To offer evidenced based key working interventions on a regular basis.
- To promote the health and wellbeing of Veterans and maintain a safe, caring and therapeutic environment.
- To promote and maintain excellent standards of care within the clinical governance framework.
- To ensure the safe storage and administration of medicines in line with policy, legislation and NMC guidelines.
- To supervise unqualified staff, encouraging and supporting them in their development.
- To participate in psycho social activities as identified in the treatment plan.
- To participate in 'Recovery and Social Reintegration Breaks'.

#### **Administrative responsibilities**

- To keep clinical records up to date and in accordance with legislation and the policies of the Charity.
- To co-ordinate psychometric testing and collation of data.
- To produce high quality letters and reports about a Veterans' treatment.
- To use Information Management and Technology effectively in accordance with the policies of the Charity.
- To complete incident reporting in accordance with the policies of the Charity.

#### **Management responsibilities**

- To take charge of the shift when rostered to do so.
- To assist the Senior Nurse in day to day operational and clinical activities.
- To assist in the development of the service within a culture of change.

#### **Audit and Research**

- To plan and participate in audit of clinical practice and assist with data collection for research.
- To implement audit and research findings to deliver evidence based practice.
- To ensure compliance with the essential standards of the Care Quality Commission, completing and regularly updating 'Provider Compliance Assessment Tools'.

#### **Education and Training**

- To undertake mandatory training and appropriate training identified through supervision and appraisal.
- To identify own training and developmental needs and participate in a personal development plan to meet identified needs.
- To provide support, guidance and supervision to junior staff.
- To provide mentorship to students on placement.

### **Professional responsibilities**

- To maintain registration with the NMC and follow their guidelines for conduct and professional practice.
- To participate in regular clinical professional supervision and appraisal as consistent with the requirements of the Organisation
- To maintain the confidentiality of all client data in line with Organisational policy and the Data Protection Act 1998.
- To represent the Charity in a professional manner at all times.

### **General Responsibilities**

- To fully understand and adhere to the policies and procedures of the Charity.
- To be compliant with the administrative and clinical processes defined.
- To work in a flexible and responsive way to meet the changing needs of the service users and demands of the service.
- To promote a recovery focus throughout the Veterans' treatment journey.
- To promote equality, diversity and the rights of the service users.
- To support partnership working.
- To follow safeguarding procedures to minimise risk of harm to children or vulnerable adults.
- To contribute to the maintenance of a healthy and safe working environment by adhering to Health and Safety Organisational policies.
- To undertake any other duties at the request of the line manager which are commensurate with the role, including project work, internal rotation (as per contract) and absence cover.

## **4. KEY RELATIONSHIPS**

- Multi-disciplinary team
- Community outreach Teams
- Welfare Team
- GP
- Voluntary and statutory sector Organisations involved in Veteran's care
- Service User Groups

## 5. RISK MANAGEMENT

All staff have a responsibility to manage risk within their sphere of responsibility. It is a statutory duty to take reasonable care of their own safety and the safety of others who may be affected by acts or omissions.

As an employee of Combat Stress you are required to be risk aware, readily able to identify risks faced by you and by Combat Stress in the course of your day-to-day employment. Where a new risk is identified it is to be reported through your line manager.

We reserve the right to ask you from time to time to undertake any other reasonable duties as required within this role.

Signature – Job Holder

Date

Signature – Line Manager

Date

**Reviewed: April 2015**

**Next Review Date: April 2016**